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| April 10, 2025 | 25420 West Newberry Road, Newberry, Florida 32669 |
| 4:00 PM |  |
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**AGENDA**

**CALL TO ORDER**

*Recommended Action:*

Ж Call the CITY OF NEWBERRY 2025 CANVASSING BOARD MEETING to Order.

Ж Announce Canvassing Board Affidavit must be signed by EVERY ELECTION EMPLOYEE.

**AGENDA**

*Recommended Action:*

Ж. State the purpose of this meeting is to process cured vote-by-mail ballots, document rejected vote-by-mail ballots, Certify the Official Election Results, and conduct the Post-Election Audit for the April 8, 2025 Newberry Municipal Election.

* The copying, recording, or photography of voter signatures is **prohibited by law**. Anyone in violation will be removed and **not permitted** to return during the election period.
* Members of the public shall not interrupt Canvassing Board meetings, except to make an objection as permitted by law or to respond to an inquiry by the Canvassing Board.
* Phones and other electronic devices must be placed on silent during the Canvassing Board meetings.
* Any individual who violates the procedures or disrupts the canvassing process **may be removed**.
* Printed copies of the complete **Newberry Election Guidelines and Procedures for Observers and Public Inspection** are available.

**MINUTES OF APRIL 8, 2025 CANVASSING BOARD MEETING**

Chair Clark, Canvassing Board

*Recommended Action:*

Ж  Approve April 8, 2025, Canvassing Board Meeting Minutes

**CONDUCT CANVASSING OF VOTE-BY-MAIL BALLOTS**

Judy Rice, Newberry Municipal Supervisor of Elections

*Recommended Action:*

Ж  Explanation of process by the Municipal Supervisor of Elections

Ж  Processing of accepting cured vote-by-mail ballots and documenting those rejected

Ж  Opening and counting all cured vote-by-mail ballots

Ж  Manually add accepted vote-by-mail ballots to prior Unofficial Results

**CERTIFY OFFICIAL RESULTS**

Chair Clark, Canvassing Board

*Recommended Action:*

Ж  Certify Official Results

**CONDUCT POST-ELECTION AUDIT**

Judy Rice, Newberry Municipal Supervisor of Elections

*Recommended Action:*

Ж  Explanation of process by the Municipal Supervisor of Elections

Ж  Conduct Post-Election Audit

**PUBLIC COMMENT  
*(Please limit announcements to 3 minutes per person)***

**COMMENTS**

Minutes of this meeting will be reviewed and approved by email.

**MEETING ADJOURNMENT**

*Recommended Action:*

Ж  Declare **THIS CANVASSING BOARD MEETING IS ADJOURNED**.



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| Judy S. Rice, City Clerk |

If A Person, Firm, or Corporation Desires to Take an Appeal From any Action Taken At the Above Meeting or Hearing, It May Be Necessary to Have A Verbatim Record of the Proceedings and It Is the Person, Firm, or Corporation’s Duty to See that Such A Record Is Made. The City of Newberry City Commission Policy Is to End the Public Meeting At 10:30 P.M. the Evening of the Regularly Scheduled Meeting Unless Extended by the City Commission. Any Matter on the Agenda Not Acted upon Shall Be Continued to the Next Regularly Scheduled City Commission Meeting, or a Special Meeting, At the Commission’s Discretion. In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation for attendance at this workshop should contact MV Transportation, Inc. At (352) 375-2784, not later than 72 hours prior to the proceedings. If hearing impaired, call the Florida Relay System at (800) 955-8770.